

[REDACTED]

From: [REDACTED]
Sent: 17 September 2012 14:22
To: Barry Colford
Cc: [REDACTED]
Subject: FW: EFFICIENT GOVERNMENT 2012-13
Attachments: EFFICIENT GOVERNMENT 2012-13 - INITIAL REQUEST TABLE SEP 12.xls; EFFICIENT GOVERNMENT 2012-13 - NARRATIVE TEMPLATE.dot

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Blue Category

Barry,

Please see email below and attached documents.

As requested, can you please provide me with an update on efficiency savings for 2012/13. The report which you provided for 2011/12 was ideal however please feel free to use the attached excel spreadsheet if more convenient. There is also a efficiency savings proposals sheet to be completed which I do not remember being necessary last year.

Please call if you wish to discuss or require any further clarification.

Regards,

[REDACTED]



[REDACTED]

[REDACTED]

[REDACTED]

Transport Scotland
Buchanan House
58 Port Dundas Road
Glasgow
G4 0HF

Strike it Out: [preventing bridge strikes](#)

From: [REDACTED]
Sent: 14 September 2012 14:48
To: Morrison D (Donald); [REDACTED]
Cc: [REDACTED]; Grisewood A (Aidan);

McLaughlin AC (Ainslie); Carmichael DB (Donald); Fairweather S (Sharon); [REDACTED]
Subject: EFFICIENT GOVERNMENT 2012-13

Good afternoon all,

First of all, thank you all for contributing timeously to the recent Efficient Government / Efficiency Savings Out-turn 2011-12 exercise and for submitting returns. These have now been forwarded to Scottish Government.

The next step, however, is for us to look at proposed Efficiencies for this year 2012-13. The expectation is that from 2012-13, each public sector body must deliver annual operational efficiency savings of at least 3%. Each body, is of course, responsible for managing and reporting these efficiencies. With that in mind, it is normally at this time of year that we must ask for a half yearly update on each Directorates progress on this. I am attaching a file now, much of which you may be familiar with, which details the efficiencies achieved in 2011-12 and the areas these were achieved in for ease of reference. This spreadsheet also contains a template, should you wish to use it, to lay out your Directorate proposals for this years efficiencies. I am also attaching a template which should be used to detail the nature of such efficiencies, how you plan to achieve them and any potential impact.

I would be very grateful if you could peruse these documents and provide me with an update on proposals and progress for 2012-13 by **22nd October 2012**.

Many thanks for your co-operation.

<<EFFICIENT GOVERNMENT 2012-13 - INITIAL REQUEST TABLE SEP 12.xls>> <<EFFICIENT GOVERNMENT 2012-13 - NARRATIVE TEMPLATE.dot>>

[REDACTED]

[REDACTED]

Transport Scotland,

[REDACTED]

Buchanan House, Glasgow

[REDACTED]

[REDACTED]

This e-mail (and any files or other attachments transmitted with it) is intended solely for the attention of the addressee(s). Unauthorised use, disclosure, storage, copying or distribution of any part of this e-mail is not permitted. If you are not the intended recipient please destroy the email, remove any copies from your system and inform the sender immediately by return.

Communications with the Scottish Government may be monitored or recorded in order to secure the effective operation of the system and for other lawful purposes. The views or opinions contained within this e-mail may not necessarily reflect those of the Scottish Government.

Tha am post-d seo (agus faidhle neo ceanglan còmhla ris) dhan neach neo luchd-ainmichte a-mhàin. Chan eil e ceadaichte a chleachdadh ann an dòigh sam bith, a' toirt a-steach còraichean, foillseachadh neo sgaoileadh, gun chead. Ma 's e is gun d'fhuair sibh seo le gun fhiosd', bu choir cur às dhan phost-d agus lethbhreac sam bith air an t-siostam agaibh, leig fios chun neach a sgaoil am post-d gun dàil.

Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

The original of this email was scanned for viruses by the Government Secure Intranet virus scanning service supplied by Cable&Wireless Worldwide in partnership with MessageLabs. (CCTM Certificate Number 2009/09/0052.) On leaving the GSi this email was certified virus free. Communications via the GSi may be automatically logged, monitored and/or recorded for legal purposes.

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>
